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| Meeting Title | ACE Committee |
| Meeting Date | May 1, 2017 |
| Meeting Location | Lincoln Room |

Norms

- *Assume positive intent*
- *Be kinder than necessary*
- *Be prepared*
- *Honor time*
- *Be professional in all interactions*
- *Be fully present and engaged*

Reflective questions for our time together:

- *Are there any gaps or missing elements in the identified actions and metrics?*
- *Do you have any concerns about the strategic plan or its overall direction?*

Learning outcomes for this work:

- *Engage in conversation regarding identified topics*

| Topic/Time | What? | Who? |
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| <i>Welcome</i> 6:00 p.m. | <ul style="list-style-type: none"> ● <i>Introductions</i> ● <i>Minutes</i> ● <i>Announcement</i> | <i>Jenny Taylor, MD</i> <i>Brian Lewis</i> |
| <i>Elections</i> 6:05-6:15 p.m. | <ul style="list-style-type: none"> ● <i>Chairperson and Vice Chairperson</i> ● <i>Vote</i> | <i>Jenny Taylor</i> |
| <i>Strategic Plan</i> 6:15-7:15 p.m. | <ul style="list-style-type: none"> ● <i>Recap work</i> ● <i>Overview of current strategic plan status</i> ● <i>Silent collaboration: Review each goal, actions and metrics; note only missing actions or metrics; Use yellow sticky note to voice concerns</i> ● <i>Review and discuss</i> | <i>Kathy Ehman, Assistant Superintendent and Shari Campbell, Facilitator</i> |
| 7:15-7:25 | <ul style="list-style-type: none"> ● <i>Vision exercise</i> | <i>Shari Campbell</i> |
| <i>Next Steps</i> 7:25-7:30 p.m. | <ul style="list-style-type: none"> ● <i>May 4, 5:30 p.m.: Planning meeting for School Board presentation at Superintendent's office</i> ● <i>May 19, 9 a.m.: School Board presentation at Arlington Airport</i> ● <i>June 5: Next ACE/Strategic Planning Meeting</i> ● <i>June 12: School Board meeting at 6:00 p.m., Board Room</i> | <i>Shari Campbell</i> |